*For legal entities*

**TO**

**THE BULGARIAN NATIONAL BANK**

**REGISTERS DIRECTORATE**

**APPLICATION**

**FOR INFORMATION FROM THE CENTRAL CREDIT REGISTER**

From

*(the legal entity’s name and legal form of business*)

UIC, BULSTAT code or PIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Managers and representatives:

**1.**

*(full name of the manager/representative)*

ID card No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

date of issue \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ valid until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

personal registration number/non-resident's personal number\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2.**

*(full name of the manager/representative)*

ID card No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

date of issue \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ valid until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

personal registration number/non-resident's personal number\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Headquarters address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fill in when the application is

submitted by an authorised person

Through an authorised person

(*the authorised person’s full name*)

ID card No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

date of issue \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ valid until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

personal registration number/non-resident's personal number\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DEAR SIR OR MADAM,**

Under art. 22 of BNB Ordinance No. 22 on the Central Credit Register, I would like to receive the information, contained in the Register, about the legal entity’s credit indebtedness.

**Time limits and fees for reports issued under art. 28 of Ordinance No. 22 on CCR:**

*(Please mark the time limit and the fee for the report with „Х“ or „V“)*

* Up to 7 business days – BGN 2
* Up to 24 hours – BGN 10
* Up to 4 business hours – BGN 20

**The Bulgarian National Bank’s account to which the fees must be remitted is:**

IBAN: BG40 BNBG 9661 1000 0661 23

BIC: BNBGBGSD

*The time limit for issuing a report does not include the time for its delivery by post.*

**I/we will receive the report:**

*(Please mark the manner of receipt with „Х“ or „V“)*

* In person at the Bulgarian National Bank, Sofia
* By registered mail at...........................................................................................................................
* Through a third person who is explicitly specified in the application as the recipient of the information

....................................................................................................................................................................

*(full name, PRN/non-resident’s PN\* of the third person)*

***Enclosed:***

1. *The applicant’s up-to-date certificate of registration or unified identification code;*
2. *A good standing certificate for the persons who are not entered in the Commercial Register;*
3. *A notarised power of attorney issued to be submitted specifically to the Central Credit Register at the Bulgarian National Bank when the application is submitted by an authorised person;*
4. *A document on the paid fee;*
5. *Non-residents must enclose therein:*
   1. *The applying legal entity’s up-to-date document of registration as a legalised Bulgarian translation;*
   2. *A notarised power of attorney issued to be submitted specifically to the Central Credit Register at the Bulgarian National Bank when the application is submitted by an authorised person. If the application is attested by a notary outside the Republic of Bulgaria, it must be a legalised Bulgarian translation*

***Note:***

*\* The personal data to be filled in for non-residents are those in the relevant identity document, such as personal registration number or personal number of a non-resident.*

***When the application is sent by post, the applicant’s signature must be notary attested. If the application is attested by a notary outside the Republic of Bulgaria, it must have an attached legalised Bulgarian translation.***

***We inform you that if incorrect information is found in a credit indebtedness report, under art. 24 of BNB Ordinance No. 22 on the Central Credit Register any person has the right to request in writing the bank, financial institution, payment institution or electronic money institution, which has reported the data on that person, to correct the inaccuracy.***

YOURS FAITHFULLY,

**1.** ...................................................................... **1.** .........................................................

*(authorised person’s signature)*  *(applicant’s signature)*

**2.** .........................................................

*(applicant’s signature)*

Date:............................ *(stamp)*

***The Bulgarian National Bank is a personal data controller under Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and under the Law on Personal Data Protection.***

***The personal data and documents voluntarily provided by you are protected in accordance of the applicable legislation for personal data protection and are processed for the purposes of art. 56 of the Law on Credit Institutions.***